

October 1, 2013

TO: State Industrial Mechanical & Fluid Maintenance Apprenticeship Advisory Committee
Members & Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards
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SUBJECT: **State Industrial Mechanical & Fluid Maintenance Apprenticeship Advisory
Committee Meeting Agenda**

DATE: Thursday, October 17, 2013

TIME: 10:00 a.m.
Lunch provided

PLACE: Wisconsin Technical College System Foundation
One Foundation Circle
Waunakee WI 53597

TENTATIVE AGENDA

1. Call to order (open meeting).
2. Roll call/confirm member contact information (sign-in sheet).
3. Approve Minutes of the April 11, 2013 meeting
4. Old Business
 - a) SAGE Finale
 - c) 2014 Biennial Conference Update
 - Update
 - Hall of Fame Award nomination form
 - Workshops
 - Trade point of contact for Apprenticeship Expo
 - d) Letter of Program Recognition from U.S. Dept of Labor
 - e) Industrial Manufacturing Technician Update
 - f) Other
5. New Business
 - a) Review of roster
 - b) **For action:** review and approval of Industrial Manufacturing Technician Job Book
 - c) **For action:** review and approval of Welder-Fabricator Job Book
 - d) Council Activities
 - Mentoring Program
 - K-12 Outreach
 - Online Orientation
 - Cultural Competency Course

- e) State committee website updates
- f) Other

6. WTCS Update

- 7. Review IM&FM Program Participants
 - a. Review current participants
 - b. Update on new reporting software
 - c. Employment Projections: Industries of Interest to Apprenticeship
- 8. Confirm next IM&FM Apprenticeship Advisory Committee meeting
- 9. Adjourn